



b. Complete only if student is **UNABLE** to appear in person at the Financial Aid Office.  
\*Must complete **Part 2-a** of Identity and Statement of Educational Purpose.

**FOR USE OF THE NOTARY**

State of \_\_\_\_\_ City/County of \_\_\_\_\_ on \_\_\_\_\_,  
(Date)

before me, \_\_\_\_\_ personally appeared, \_\_\_\_\_,  
(Notary's Name) (Printed name of signer)

and proved to me on the basis of satisfactory evidence of identification \_\_\_\_\_  
(Type of unexpired government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

**WITNESS my hand and official seal** \_\_\_\_\_  
(Notary Signature)

My commission expires on \_\_\_\_\_.  
(Expiration date)

**(Seal)**

Each person signing below certifies that all of the information reported is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date.

**Student signature** (required) \_\_\_\_\_ **Date** \_\_\_\_\_

**Parent signature** (required) \_\_\_\_\_ **Date** \_\_\_\_\_

**Instructions**

Please read carefully the following instructions, to complete properly the worksheet. If assistance is needed, please contact your financial aid office at your campus.

**1. High School completion status**

Provide one of the following documents to indicate the student's high school completion status when the student begins college in 2019–2020:

- a. A copy of the student's high school diploma.
- b. For students who completed secondary education in a foreign country, a copy of the "secondary school leaving certificate" or other similar document.
- c. A copy of the student's final official high school transcript that shows the date when the diploma was awarded.
- d. A State certificate or transcript received by a student after the student passed a State-authorized examination that the State recognizes as the equivalent of a high school diploma (GED test, HiSET, TASC, or other State-authorized examination).
- e. An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
- f. For a student who was homeschooled in a State where State law requires the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a copy of that credential.
- g. For a student who was homeschooled in a State where State law does not require the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a transcript, or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary school education in a homeschool setting.
- h. For a former member of the military who is unable to obtain documentation of his or her high school diploma (or its recognized equivalent), or of a secondary school education in a homeschool setting, an institution may accept as alternative documentation a *DD Form 214—Certificate of Release or Discharge From Active Duty*—if the DD Form 214 indicates the individual is a high school graduate or equivalent.
- i. A refugee, an asylee, or a victim of human trafficking unable to obtain documentation of his or her completion of a secondary school education in a foreign country should follow the guidance provided in Foreign High School Diploma (FHD).

**2. Identity and Statement of Educational Purpose****a. Statement of Educational Purpose**

**This section must be completed and signed in person at the Financial Aid Office in the presence of a financial aid officer.** The student must appear in person at **Florida Technical College an Academic Unit of National University College** to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID.

**b. For use of the Notary**

**If the student is unable to appear in person at Florida Technical College an Academic Unit of National University College to verify his or her identity, the student must provide to the institution:**

- i. A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; and
- ii. The original Statement of Educational Purpose provided, which must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

**3. Certifications and Signatures**

If you purposely give false or misleading information, you may be fined, sent to prison, or both.

**Copy of this document must be kept in the student's file.**