

Instructions for accessing the

STUDENTS

PORTAL

NUC
UNIVERSITY



FLORIDA
TECHNICAL
COLLEGE

using your institutional email



Microsoft®

Office 365

**ACCESS YOUR EMAIL WITH OFFICE 365
USING ONLY ONE ACCESS ACCOUNT.**

EMAIL FORMULA:

- > First letter of your name
- > Last name
- > Last four digits of your student number
- > @stu.ftccollege.edu

Example:

Name: John Doe

Last four digits of your student number: 1010

Email: jdoe1010@stu.ftccollege.edu

PASSWORD FORMULA:

- > First letter of your name
- > First letter of your last name
- > Last four digits of your Social Security number

Example:

Name: John Doe

Last four digits of your Social Security number: 2020

Password: jd2020



NOW YOU CAN ACCESS YOUR STUDENT PORTAL:

1. Just visit www.ftccollege.edu and select Student Portal.
2. Once you access the website and use your email and password for the first time, the system will require you to change your password (it should be at least 6 characters).
3. Once this process is done, you have activated your account in the portal, and you'll be ready to access and benefit from all the services it provides.

FOR MORE INFORMATION, VISIT:

<http://www.ftccollege.edu/portal/>